

SSgt Charles A. Duke

412 Flightline Ave, San Antonio, TX 12345

(555) 555-5555, charlie.duke@fake.com

PCSM – 88

AFOQT Pilot – 82

Age – 27

Clearance – Secret

Rushed – 3/26, 5/26

OBJECTIVE: To earn a UPT slot and fly the C-130H with the XXX Airlift Squadron

FLIGHT EXPERIENCE: (C-172, C-152)

Private Pilot Certificate: ASEL; Instrument Airplane (in progress)

FAA 3rd Class Medical; No Limitations

Total Time – 65 PIC – 41 Solo – 15 Cross Country – 9

UNITED STATES AIR FORCE DUTY HISTORY

Lead Crew Chief / Aircraft Maintenance Craftsman (Staff Sergeant)

2021 – Present

187th Maintenance Squadron, [Air National Guard Base]

- Lead crew chief for an assigned C-130H, sustaining a 98% mission-capable rate over two consecutive inspection cycles
- Supervise and train 4 junior maintainers on inspection, servicing, and troubleshooting procedures
- Deployed in support of Operation FREEDOM'S SENTINEL; certified 45+ combat sorties through pre/post-flight inspections
- Selected as Crew Chief of the Quarter for performance during a no-notice phase inspection

Aircraft Maintenance Journeyman (Senior Airman)

2018 – 2021

187th Maintenance Squadron, [Air National Guard Base]

- Performed scheduled and unscheduled maintenance on C-130H airframes, engines, and hydraulic systems
- Completed Airman Leadership School as a Distinguished Graduate
- Mentored 3 new maintainers through initial qualification training

EDUCATION

Bachelor of Science in Professional Aeronautics (in progress, expected 2027)

Embry-Riddle Aeronautical University Worldwide

- GPA: 3.6/4.0

Associate in Applied Science, Aircraft Maintenance Technology, 2018

Community College of the Air Force

NOTEWORTHY ACCOMPLISHMENTS

- Air Force Achievement Medal (2x) for meritorious service
- Crew Chief of the Quarter, 187th Maintenance Squadron (2023)
- Airman Leadership School, Distinguished Graduate (2019)
- Below-the-Zone promotion to Senior Airman